



CONTRACT OPPORTUNITIES (Part 1)

Contract #2014-4

Total Chance Plan, Multiphase Engineering, Silviculture and Timber Development

The Alberni Valley Community Forest Corporation (AVCFC) is offering the following contract to all qualified proponents. Please review all of the attached documents before submitting the **Tender Offer** for this contract (**pages 10-14 inclusive**). **Deadline is August 13, 2014, at 4:00p.m. PST.**

To ensure you receive any updated information or changes to the Contract Package, you must advise the contract manager that you are interested in this contract opportunity with the AVCFC office and you must monitor the posted contract documents on the AVCF web page. All questions for this tender must be sent by email and the question and answer will be posted anonymously on the web page for all interested parties to see. Questions must be submitted no later than August 8, 2014. The email address is: manager@communityforest.ca.

Attached Documents:	Page #
Information to Bidders and Conditions of Tender	2-9
Tender Offer Form	10-15

Separate Documents	
Sample Contract	1-8

Schedules

A1 Services for Total Chance Plan	1-6
A2 Multiphase Engineering, Silviculture and Timber Development	1-28
B Contract Payment	1-4
C Subcontracting	1-2
D Insurance Requirements	1-2
E Digital Use Agreement	1
F Safety Conditions	1-2
G Prime Contractor Agreement	1-4
H SAFE Certification Requirements	1

Appendices

Appendix 1 Final Submission Checklist	1-2
Appendix 2 Digital File, Map and GIS Standards	1-8
Appendix 3 Stream Classification Guidelines and Data Sheets	1-14
Appendix 4 Links for Maps and Documents	1-2



Alberni Valley Community Forest
Corporation

**INFORMATION TO BIDDERS AND
CONDITIONS OF TENDER FOR
TOTAL CHANCE PLAN MULTIPHASE
ENGINEERING, SILVICULTURE AND
TIMBER DEVELOPMENT**

Overview of the Work/Service Required

- To fully develop a **20 year** total chance plan as per the **Schedule A1 – Services**.
- To fully develop up to **45,000 m³** as per the **Schedule A2 – Services**.
- Total Chance Plan must be completed concurrently and final scheduled works submitted by no later than March 1, 2015
- Multiphase Engineering, Silviculture and Timber Development must be completed concurrently and final scheduled works submitted by no later than September 21, 2015.
- This contract is based for a defined area within the Taylor Operating Area – Forest Development Unit-B (FDU-B).

List of Abbreviations:

AVCF	Alberni Valley Community Forest
AVCFC	Alberni Valley Community Forest Corporation
TD	Engineering, Silviculture, Timber Development and refers to the entire development area
BCTS	British Columbia Timber Sales
MFLNRO	Ministry of Forests, Lands and Natural Resource Operations

1. Site Conditions

The Taylor Operating Area slopes northward from the height of land between Mount Klitsa and Adder Mountain, and Highway 4 at Sutton Creek and the Taylor River. It is bounded to the east by Klitsa Creek and to the west by a southeast to northwest line running along the height of land from Adder Mountain to Sutton Pass east of the boundary of Clayoquot Sound. The area encompasses 3380 hectares.

1.1 Management Plan:

The management plan is consistent with the current forestry legislation and the Community Forest Agreement licence requirements. Management objectives within the plan include not only those respecting Timber Resources but also objectives respecting community watershed, fisheries and riparian protection, recreation uses, cultural heritage, wildlife, botanical forest products, visual aesthetics, biodiversity, soil conservation, public education and tourism.

Additional information regarding the Management Plan and other details regarding the AVCF can be found on our website at www.communityforest.ca

1.2 Vision:

The vision of the Alberni Valley Community Forest is to put control of lands and resources into the hands of local people by building a financially viable timber and non-timber forest resource business which provides benefits to the community and manages the forest in a manner that achieves a balance between community values and practicable management.

1.3 Guiding Principles:

- Achieve financial viability on a continuing basis.
- Undertake community forestry consistent with high standards of environmental stewardship.
- Foster and advocate innovative practices in resource and environmental management.
- Be transparent in all activities by maintaining continuous dialogue with the community about forest management and by maintaining an up-to-date web page on forest activities.
- Advance a high standard of safety for workers and forest users.
- Initiate and sustain partnerships between the AVCF, First Nations, and the community at large.

1.4 AVCF Goals:

- Demonstrate forestry practices based on community values.
- Safeguard the domestic water supply to Sproat Lake from the effects of our harvesting.
- Promote a diverse use of the land base.
- Provide opportunities for meaningful public participation.
- Create a viable self-sustaining business which will not be a burden to local taxpayers.
- Manage for a variety of timber and non-timber products while protecting other values that provide community benefits, such as water, recreation and trails, views capes, wildlife and biodiversity, carbon sequestration and spirituality.
- Generate revenues to be retained and utilized for community based projects supported by the Alberni Valley.
- Advance a high standard of safety for workers and forest users.

1.5 Forest Stewardship Plan

The AVCF has an approved plan. The Alberni Valley Community Forest Stewardship Plan 2011-2016 has been approved by MFLNRO. The FSP can be found on our website at www.communityforest.ca

2. Radio Channels

2.1 Radio Channel frequencies will be discussed at pre-work meeting and a agreed to channel will be chosen for this project. The prime contractor will post a prime contractor sign with this agreed to radio channel and the channel will be monitored by the contract supervisor.

3. Forest Sector Safety Requirements

3.1 As per the Conditions of Tender, AVCF requires all bidders to be aware of the SAFE Certification requirements in order to be eligible to bid.

3.2 All bidders must also be aware of the SAFE Certification requirements Schedule attached to the Contract Agreement.

3.3 Please refer to the BC Forest Safety Council website for more information:
<http://www.bcforestsafe.org/index.html>

4. Contractor Safety Program and Prime Contractor Responsibilities

4.1 The Successful Bidder will be designated the Prime Contractor for this contract and must bid accordingly.

- 4.2 Bidders and the Successful Contractor must plan to maintain and implement a safety program as described under the *Workers Compensation Act* and its regulations and the SAFE Companies standards.
- 4.3 Bidders must be aware of the Safety Conditions Schedule and the Prime Contractor Agreement attached to the contract agreement.
- 4.4 An AVCFC Representative may ask to examine the safety program and may ask for evidence to support the implementation of this safety program as part of the contract administration.

5. Obligation to Report Unsafe Conditions or Practices

- 5.1 The *Workers Compensation Act*, Occupational Health and Safety Regulation 3.10 requires that any person (including AVCFC Representatives) report any observed unsafe conditions or practices to the person in charge of the workplace. AVCFC Representatives will do this in the course of their work on the contract area should they come across such conditions or practices.

6. Site Viewing/Information Meeting

- 6.1 Information on whether a site viewing or information meeting is applicable to this tender call can be found in the Conditions of Tender. It is the responsibility of the proponent to view the site in preparation of Tender. If more information is required, it is the responsibility of the proponent to contact the AVCFC Contract Manager at (250)731-7377 or manager@communityforest.ca to obtain more information.

7. Contract Term/Work Schedule

- 7.1 The term of the contract will be from August 20, 2014 to December 31, 2015 with possible extensions to June 30, 2016 if additional volume is added.
- 7.2 The successful Contractor shall be required to have a pre-work meeting with the AVCFC Representative to review the contract prior to commencement of the work. Any subjects discussed and decisions made at the pre-work conference shall form an integral part of the contract.

8. Contractor Invoicing

- 8.1 Schedule B contains details on contract invoicing. An invoice must identify the contract it pertains to.

9. Payment Policy

- 9.1 The AVCFC payment Policy is payment of all verified invoices 30 days from the date of verification. The verification process is done by the AVCFC Contract Manager and/or Contract Accountant. The verification process is normally less than 5 working days. Every effort is made to pay accounts between 30 and 40 days.

10. Bidders' Dispute Resolution

- 10.1 If a problem should occur during this tender call, it should be resolved informally with the AVCFC Representative named in the invitation to tender. If the bidder is not satisfied with the outcome at this stage, or they prefer to bypass the informal route, they may engage the formal vendor complaint review process.

- 10.2 Formal complaints concerning a competitive process or a pending or awarded contract, or other procurement process may be submitted by the bidder in writing at any time during the procurement process and up to thirty (30) business days after they have received notification from the AVCFC of the final outcome of the procurement process.
- 10.3 Complaints in the formal process are to be submitted to the AVCFC. In a timely manner, the Board of Directors will hear the complaint and render a decision and remedy, if required, within 60 days of submission.
- 10.4 Disputes occurring during the performance of the work/service will be governed by the dispute resolution terms and conditions of the Agreement.

11. Qualifications

- 11.1 Project Manager: The Project Manager will be required to have a minimum of five (5) year's Coastal forest engineering experience (cutblock layout, and road layout and design) and must be a member in good standing of the ABCFP. The Project Manager shall direct and co-ordinate all works associated with multiple projects active at any one time. The Project Manager will be the primary contact to the AVCFC Representative on the overall project matters and must be able to add or reallocate resources to meet the schedule of projects, work progress plans, and as priorities change from time to time determined by the AVCFC Representative. See also Schedule A, Section 1.
- 11.2 Upon request of the AVCFC, the Bidder must provide a written statement of business organization, qualifications, experience, workforce availability and citizenship status of the Bidder's company and each member of the workforce who will perform the Work under the Contract, satisfactory to the AVCFC. The AVCFC may conduct such independent reference checks or verifications as are deemed necessary by it, to clarify, test, or verify the information and to confirm the suitability of the Bidder. If, in the opinion of the AVCFC, the statement fails to demonstrate that the Bidder is able to successfully complete the Contract, the AVCFC has the right to disqualify the Bidder and award the Contract to another bidder.

12. Bidder's Representations

- 12.1 It is the Bidder's sole responsibility to ensure that the Bidder has received all Tender Documents. Submission of the Tender by the Bidder is a representation by the Bidder that the Bidder has verified receipt of a complete set of Tender Documents including any and all addenda to the Tender Documents.
- 12.2 Submission of the Tender by the Bidder is a representation by the Bidder that the Bidder has investigated and satisfied itself of every condition affecting delivery of the Work, including every condition affecting the Work Site, and including every factor that may affect the Bidder's ability to perform the Contract in accordance with the Tender and the Tender Documents.
- 12.3 The Bidder further represents by submission of the Tender that the Bidder has made its own investigation and has relied solely upon its own knowledge, information, and judgment, and not upon any statement, representation or information made or given by the AVCFC or any of its Representatives other than the information contained in the Tender Documents.
- 12.4 Submission of the Tender is deemed by the parties to be conclusive evidence that the Bidder has made such investigations and inquiries as the Bidder determines necessary and that the Bidder assumes all risk regarding any conditions affecting the Work.

13. Tender Submission

- 13.1 The Tender must be on a completed original or unaltered copy of the Tender Offer Form. The Tender is to be submitted in an envelope clearly marked with the name and address of the Bidder and the words, "**Tender for CONTRACT 2014-4**" on the envelope.
- 13.2 The Tender must be received at the Closing Location of the AVCFC - 7500 Airport Road Port Alberni B.C. V9Y 8Y9 (Airport Terminal Building) not later than **4:00pm PST August 13, 2014** as specified in the Tender Offer Form. The AVCFC may, by giving notice, amend the Tender Offer Form and extend the Closing Date and Closing Time for receiving tenders.
- 13.3 Tenders submitted by electronic submission WILL ONLY BE ACCEPTED if their submission is followed up with a verbal confirmation of receipt by the closing time and date with the Contract Manager of the AVCFC at (250)731-7377. Tenders received after the Closing Time will be returned to the Bidder unopened.
- 13.4 The AVCFC or its Representatives assume no responsibility for the timely receipt of any tenders.
- 13.5 The Tender must be signed by the Bidder or the Bidder's authorized representatives, and should bear the date of signing. Witnessing of signatures is not required. If the Bidder is:
- (a) a company, the full company name and the name(s), signature(s) and status of the authorized signing officer(s) must appear on the Tender but affixing the corporate seal is optional;
 - (b) a partnership, all the partners must sign and print their names on the Tender;
 - (c) a limited partnership, one or more of the general partners must sign and print their name(s) on the Tender and include the business name of the partnership (e.g., 'doing business as _____ Limited Partnership');
 - (d) an individual or sole proprietorship, the individual or sole proprietor must sign and print his or her name and include the name of the sole proprietorship, if appropriate (e.g., 'doing business as _____').

14. Tenders Complete and All Inclusive

- 14.1 The Bidder's Tender must be complete and must cover all of the Work specified in the Tender Documents. All blank spaces on the Tender Offer Form must be legibly filled in, where applicable.
- 14.2 The AVCFC may reject any tenders which contain any qualifying words, clauses, alterations, or omissions. Corrections to numbers in the Tender must be initialled by the authorized signatory of the Bidder.
- 14.3 The Tender must be inclusive of all of the Bidder's fees, overhead, profit, expenses of any kind, cash allowances, contingencies and applicable taxes in force on the Closing Date (excluding the GST).

15. Addenda and Clarification of Tender Documents

- 15.1 Bidders must register by email to manager@communityforest.ca as a holder of the Tender Document for the purpose of receiving any addendum to the tender documents as in 15.2 to 15.4.
- 15.2 If a Bidder finds any discrepancies, omissions, ambiguities or conflicts among the Tender Documents, or as a result of the Work Site visit or the Information Meeting, the Bidder must bring them to the attention of the AVCFC Representative not less than 3 business days prior to the Closing Date.
- 15.3 The AVCFC will review the Bidder's question and where the AVCFC determines that the information was not clearly specified in the Tender Documents, the AVCFC will issue a clarifying addendum to all registered holders of Tender Documents, and the addendum will thereafter form part of the Tender Documents.
- 15.4 The AVCFC may, in its discretion, at any time, amend the Tender Documents by issuing to all registered holders of the Tender Documents, in hard copy or electronically, a written addendum to the Tender Documents which addendum then forms part of the Tender Documents.

16. Revisions to Tenders

- 16.1 Prior to the Closing Time, revisions to a Tender that has already been submitted may be made by electronic transmission.
- 16.2 Revisions should only state the dollar amount by which a numeric figure/unit rate is to be increased or decreased, or indicate specific directions as to the exclusion or inclusion of particular words.
- 16.3 Where a Bidder submits multiple revisions to the Tender, each successive revision will nullify and replace any previous revisions unless the Bidder numbers each revision sequentially and states on each new revision, that the new revision does not nullify previous revisions.
- 16.4 Electronic transmission of a Tender revision may be made to: manager@communityforest.ca The Bidder is solely responsible for the effective delivery of any electronic transmission prior to the Closing Time.

17. Verification of Tender Receipt

- 17.1 Any bidder who wishes to verify that their tender has been received may do so by telephoning the AVCFC representative: **(250) 731-7377**.
- 17.2 Bidders must state their company name before the information in preceding paragraph can be released. The AVCFC may require the Bidder to FAX the request in writing on letterhead before releasing such information.
- 17.3 No other information concerning the receipt of tenders will be released under any circumstances prior to the Tender Opening.

18. Withdrawal of Tender

18.1 Any bidder wishing to withdraw their tender prior to the tender Closing Time may do so by submitting a withdrawal request letter to the same address to which the Tender was submitted. Upon receipt of the request, the tender will be returned to the Bidder unopened.

19. Opening and Evaluation of Tenders

19.1 Tenders will be opened at the Closing Location, immediately after the Closing Date and Closing Time, and the tenders will be opened and read in private. Bid values will not be made public, but order of placement will be made available by AVCFC manager.

19.2 All tenders will be evaluated in private. Tender offers will be evaluated by the AVCFC Board of Directors and the AVCFC Manager.

19.3 The Contract will not be awarded at the Tender Opening.

19.4 If only one tender is received, the AVCFC reserves the right to open the tender in private and if the Total Bid Price or Total Estimated Bid Price exceeds the estimated budget for the Contract, the AVCFC may re-tender the Work seeking a better response, with or without any changes being made to the Tender Documents.

19.5 If more than one tender is received from the same bidder, the last tender received, as determined by the AVCFC, will be the only tender considered.

19.6 The lowest or any other tender will not necessarily be accepted. The AVCFC reserves the right to:

- (a) reject all tenders;
- (b) reject a tender which in the sole opinion of the AVCFC is too low to provide the Bidder with adequate resources to perform the Work; and,
- (c) refuse award of the contract to a bidder the AVCFC judges to be fully or over committed on other projects; and,
- (d) accept bids for the whole of the Work or may delete any part at its discretion;
- (e) select a Tender Offer based on criteria set by the AVCFC.

19.7 If a bid price is incomplete, contains an omission, does not fairly represent proper compensation for an item of work to be done, or fails to provide an accurate total price, the AVCFC may disqualify the Tender.

19.8 If the Tender indicates the requirement for a Total Bid Price on a unit-priced based tender, this is for evaluation purposes only and the unit rates shall take precedence for the Contract. The AVCFC will rank submitted tenders from lowest priced to highest priced based on the Total Bid Price or the Total Estimated Bid Price stated on each tender. The AVCFC will:

- (a) check each amount on the lowest priced Tender to ensure it is the correct product of the quantity and the price per unit; and,
- (b) check the Total Bid Price to ensure it is the correct sum of the Extended Amount.

20. Obligations of Successful Bidder

20.1 Upon receiving a Contract award from the AVCFC, the Successful Bidder must take the following steps before starting Work:

- (a) sign the Contract covering the Work and return the Contract to the AVCFC;
- (b) provide its assigned Personal Optional Protection registration number or its WorkSafe BC registration number, which must cover all workers, shareholders, directors, partners, and other individuals employed or engaged in the performance of the Work, if it has not already done so in the Tender and
- (c) provide proof of insurance coverage, if required under the Contract, by delivering a completed Province of British Columbia 'Certificate of Insurance' in the form supplied by the AVCFC; and

20.2 If the Successful Bidder does not complete the steps, as required in Paragraph 20.1, within the time specified in the Contract award, the AVCFC may, by written notice cancel the Contract award and award the Contract to another bidder.

20.3 In the event that the Successful Bidder has already started the Work, and is in default under Paragraph 20.1, and the default continues for seven days after written notice to correct the default is given to the Successful Bidder, the AVCFC may terminate the Contract or cancel the Contract award, and the Successful Bidder must reimburse the AVCFC for all costs, expenses, damages and losses arising out of the Successful Bidder's default.

21. Independent Bidding

21.1 By submission of the Tender, the Bidder certifies that the unit prices and/or the Total Bid Price in the Tender were independently developed without consultation with any other bidder or potential bidder.

21.2 Bid-rigging between bidders, if proven, will be sufficient cause for rejection of the tenders of all bidders involved in that bid-rigging and may result in disqualification from bidding on all future AVCFC contracts.

22. Ownership

22.1 The Tender, and all documents submitted as part of the Tender, become the property of the AVCFC.

22.2 The AVCFC will be the exclusive owner of all rights to any materials or property produced under the Contract and the Bidder and its agents must not patent, copyright or otherwise claim any rights of ownership to any materials or property produced under the Contract.

23. Limitation of Damages

23.1 The Bidder, by submitting a Tender, agrees that it will not claim damages in excess of the reasonable costs incurred by the Bidder in preparing its Tender for matters relating to the Contract award or in respect of the tendering process, and the Bidder, by submitting a Tender, waives any claim for loss of profits if no Contract award is made to the Bidder.



Alberni Valley Community Forest
Corporation

TENDER OFFER FORM
(total of 5 pages)

TENDER FOR: Contract #2014-4

Contract Name/Project: Total Chance Plan, Multi-phase Engineering, Silviculture and Timber Development

Location: Alberni Valley Community Forest Taylor Operating Areas

Closing Time and Date: 4:00pm PST August 13, 2014

Opening Location: AVCFC Office, 7500 Airport Road Port Alberni, B.C. V9Y 8Y9
Alberni Valley Regional Airport Terminal Building

NAME OF BIDDER (the bidder): _____

Business Address: _____

Telephone Number: _____ FAX Number: _____

Email Address: _____

1. THE UNDERSIGNED BIDDER HAVING FULL KNOWLEDGE AND UNDERSTANDING OF:

- a) the nature and scope of the work described in the Tender Documents and the tools and equipment required to complete the services or work (the 'Work');
- b) the contents of all of the tender documents issued by the AVCFC in respect of the Work, including any addenda (the 'Tender Documents'); and
- c) the locality of the Work and the conditions of the geographical area within which the Work will be carried out (the 'Work Site'), having viewing the Work Site, if required.

2. HEREBY OFFERS TO:

- a) undertake all Work and supply all materials, tools, equipment and labour necessary to perform the Work in strict accordance with the Tender Documents, the provisions of this tender (the 'Tender'), and at the rates and prices specified in this Tender, which rates and prices include all fees, expenses of any kind, cash allowances, contingencies and applicable taxes (excluding the GST);
- b) sign a contract for the Work, in the form included in the Tender Documents and submitted to us by the AVCFC (the 'Contract');
- c) complete all Work to the satisfaction of the AVCFC in accordance with the Contract, Tender Documents and this Tender, including any schedules, specifications, maps or drawings, which form part of this Tender, the Tender Documents or the Contract.

3. IN ACCORDANCE WITH THE FOLLOWING PROVISIONS:

a) This **Tender is irrevocable for 30 days** following the tender closing date.

If the Bidder revokes this Tender within 30 days following the tender closing date, or fails to execute the Contract within the time period specified in the Contract award letter:

- i. the AVCFC may pursue any remedy available to it at law or in equity.
- b) if this Tender is accepted, the Bidder will provide the AVCFC with any proof of insurance coverage required in the Contract and Tender Documents;
- c) the Bidder will ensure that each member of the workforce who will perform the Work in Canada under the contract is either a Canadian citizen, a permanent resident of Canada, or holds a valid employment visa from the Government of Canada;
- d) any attachments to this Tender, including schedules, information on subcontractors, unit prices, timing of work, drawings and specifications are an integral part of this Tender, as if set out at length in the body of this Tender;
- e) the Bidder is registered with the WorkSafe BC under Registration Number _____ , or will provide the AVCFC with the Registration Number prior to signing the Contract;
- f) the Bidder hereby certifies that:
- i. the rates and prices in this Tender have been arrived at independent of any other bidder;
 - ii. the rates and prices in this Tender have not been knowingly disclosed by the Bidder, and will not be disclosed by the Bidder prior to contract award, directly or indirectly, to any other bidder or competitor;
 - iii. no attempt has been made, nor will be made, to induce any other person to submit, or not to submit, a tender, for the purpose of restricting competition; and
 - iv. non-compliance with the requirements of this certification will result in the disqualification of this Tender.

THIS TENDER has been signed by the Bidder or its duly authorized representatives or officers on the _____ day of _____, 2014

Signature of Bidder or Bidder's Authorized Representative

Print or type name and position of Bidder or Bidders' Authorized Representative.

TENDER OFFER FORM

Tender Price Schedule

1.1 Table 1 – Unit Prices for Total Chance Plan Bid. Payment will be based on Total Price for Total Chance Plan.

Item #	Item or Description of Works	Unit of Measurement	A Number of Units Required for Project	B Price/Unit Excluding GST	C1 Extended Amount Excl. GST -C = A X B
1	RPF Field Days 10 hour	Day			
2	RFT Field Day 10 hour	Day			
3	Non Professional Field Day 10 hours	Day			
4	RPF Office Day 8 hour	Day			
5	RFT Office Day 8 hour	Day			
6	GIS Tech Office Day 8 hour	Day			
7	Helicopter Rate	Hour			
Total	Total Price for Total Chance Plan	Total Sum of Column C1 Items 1 to 7			

Bidder Must determine how many days it will take to perform total chance plan and at what price.

Bid Price is all inclusive all found. No expenses will be reimbursed.

Based on requirements in Schedule A1

Marshalling Point will be Central Port Alberni.

1.2 Table 2 – Unit Prices for Items of Work for Multi-phase Engineering, Silviculture and Timber Development Bid

Item #	Item or Description of Work	Unit of Measurement	A Estimated Quantity	B Price per Unit Excluding GST	C2 Extended \$\$ amount Excluding GST (include cents to two decimal places (C2=AxB)
1	multi-phase engineering, silviculture and timber development	Cubic metre	45,000	\$	\$

Based on requirements in Schedule A2

The total hourly rate for partial layout shall not exceed the rate that would normally be charged under the cubic metre rate for layout.

Bids must be exclusive of GST. Invoices must show the calculation of any applicable GST on all fees to be paid as a separate line item for the Billing Period(s). Expenses, if payable under the Agreement, are exclusive of GST.

1.3 Table 3 Contract 2014-4 Bid Total

Item #	Activity	Total \$
1	Total Chance Plan Bid Excluding GST	
2	Multi-phase Engineering, Silviculture and Timber Development Bid Excluding GST	
Total	Contract 2014-4 Bid Total Excluding GST	

1.4 Day Rate Schedule for Additional Activities

Additional Bid for Day Rate Schedule for Additional Activities.

The AVCFC will consider an additional bid for the performance of additional activities under the following conditions:

- a) all Bidders must bid on the original Services itemized above under Tender Price Schedule Table #1 (Unit Prices for Total Chance Plan Bid) and Table # 2 (Multi-phase Engineering, Silviculture and Timber Development Bid); and include total prices in Table 3 (Contract 2014-4 Bid Total);
- (b) once having responded to the original Services, Bidders "must" provide an additional bid on the Tender noted under Tender Pricing Schedule for Additional Bid for additional activities Table #4; and
- (c) the AVCFC will evaluate bids and make the Contract award based on the Combined Total in Table 3 (Contract 2014-4 Bid Total) based on Bid totals in Table #1 (Unit Prices for Total Chance Plan Bid) and Table # 2 (Multi-phase Engineering, Silviculture and Timber Development Bid). Once the Successful Bidder has been selected, the AVCFC will consider any additional bid proposed by the Successful Bidder and reserves the right to negotiate the price of the proposed additional bid with the Successful Bidder.

Table #4 Day Rate and Unit Rates Schedule for Additional Activities

Item #	Item or Description of Work	Unit of Measurement	Price Per Unit Excluding GST
1	Office technical/professional	Per day	
2	Office clerical	Per day	
3	Field technical staff	Per day	
4	Field R.P.F.	Per day	
5	Field R.P. Bio	Per day	
6	Field P. Geo	Per day	
7	Field P. Eng	Per day	
8	Heli Pad construction	Per pad	
9	Cruise plot full measure	Per plot	
10	Cruise plot count	Per plot	
11	Road re-construction survey	Per metre (horiz.distance)	
12	New road construction survey line	Per metre (horiz. distance)	
13	Traverse and blaze boundary	Per metre (horiz. distance)	
14	Site Plan	Per block	
15	Road Site Plan	Per road permit	
16	Helicopter Rate (Marshalling Point Port Alberni)	Per hour	

- 1.3 Ten **(10)** hours is the equivalent of one day.
- 1.4 See Schedule B for further clarification of day rate and unit rate criteria.
- 1.5 New Road construction survey standards will meet the requirements as per Schedule A2.
- 1.6 Traverse and boundary standards will meet the requirements as per Schedule A2.
- 1.7 Site Plan and Road Site Plan will meet the requirements as per Schedule A2.
- 1.8 Marshalling Point for the day rate is the Centre of Port Alberni.
- 1.9 There will not be any additional payment for expenses, overhead, equipment rental, permits, or camp for the completion of the Services for works completed at the m3 rate, and for the Total Chance Plan payment. Additional activities required, that are approved by the AVCFC manager, will be done as a change of work and will be paid out at the unit prices wherever quoted and negotiated with the contractor if not quoted.
- 1.10 Fees for services will be based on the unit rate as described in the tables above provided during the term of this Contract and the unit amounts as they occur and approved by the AVCFC. The estimate of units used in the tender for this contract was solely for the purpose of describing the scope of work and for determining the tendered bidding order and may vary from actual amounts or conditions of access. The total Estimated # of units (m3) is 45,000 with no breakdown of isolated vs accessible.
- 1.11 New cut blocks may be introduced into the contract or amended into the contract from time to time. Introduced new cut blocks will not constitute a change in conditions as set out in the contract.

Table 3: Subcontractors

Subcontractor	Name and Qualifications	Function